

Variances to Standards Rubric - Initial Application

Application _____
Standard(s) for which variance is requested: _____
Reviewer's Name _____

Criteria	Considerations for Application of the Criteria	Unacceptable No Evidence	Incomplete Limited Evidence	Acceptable Sufficient Evidence
Question #2 The application contains a full description of what is being requested.	Must have a description that is: <ul style="list-style-type: none"> • Clearly stated with as much detail as possible • Provides all necessary information that reviewers need in order to act upon the application. Addresses both the current standard and the way in which the variance would alter it			
Question #3a Sufficient resources are available to ensure that the proposed variance is workable.	Consider resources for the success of the variance showing that it is workable. Examples: <ul style="list-style-type: none"> <li style="width: 50%;">• Funding <li style="width: 50%;">• School configuration <li style="width: 50%;">• Scheduling <li style="width: 50%;">• Enrollment <li style="width: 50%;">• Staff <li style="width: 50%;">• Facilities 			
Question #3 b Application shows a reliance on sound research as a rationale for the variance.	Is there a connection to research/theory? If so, the application clearly shows the connection.			
Question #3 c & d Variance is aligned with program and/or content standards. (Only applies to those standards which have a related program and/or content delivery standard.)	Consider: <ul style="list-style-type: none"> • Does the application provide a complete crosswalk to the program and/or content delivery standards? • Is the alignment easily recognized and does it make sense? Do the personnel for the variance have the skills and knowledge to meet the program and/or delivery standards?			
Question #4 Application contains evidence that the application for the proposed variance was adopted at an official meeting of the board of trustees and that local school community stakeholders were involved in the consideration and development of the proposed variance to an assurance standard or a section of assurance standards.	Must have minutes of the Board of Trustees meeting where the application was approved that provides evidence that local school community stakeholders were involved in the consideration and development of the proposed variance to an assurance standard or a section of assurance standards.			